

QUICK
REFERENCE
WALLET CARD

VOICE
MESSAGING



Rockefeller Group Technology Solutions™

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Rockefeller Group Technology Solutions™

MAIN MENU

(CONTINUED ON BACK)

Review Messages

PRESS
1

Review Messages	
New	1
Saved	2
Email	5
Fax	3
Message Count	4

Playback Options	
Save	1
Next	2
Erase	3
Repeat	#
Reply/Redirect	7
Envelope Information	8
Speed/Volume Control	9

Reply/Redirect Options	
Reply	1
Redirect	2
Delete Message & Call Number	3
Save Message & Call Number	4
Call Number	5

Record Messages

PRESS
2

Record Options	
Deliver	1
Review	2
Re-record	3
Delivery Options	0
Cancel & Exit	*

Fax Options	
Redirect All Faxes	1
Review	2

Speed/Volume Control	
Volume Down	1
Normal Volume	2
Volume Up	3
Low Speed	4
Normal Speed	5
High Speed	6

Personal Options

PRESS
3

Personal Options	
Message Notification	1
Personal Greeting	2
Record Name	3
Change Password	4
Call Screening	5
Group List	6
Personal Assistant	7

Message Notification	
Message Notification	1
Follow Me	2
Wake-Up Call	3

Delivery Options	
Regular Delivery	1
Priority	2
Confidential	3
Priority & Confidential	4
Return Receipt	5
Notification of Non-Receipt	6

Personal Greeting Options	
Activate/Deactivate	1
Listen to Greeting	2
Record Greeting	3

Personal Assistant Options	
Review Number	1
Change Number	2

Group List Options	
Create a List	1
Record Name List	2
Delete List	3
Member Options	4

MAIN MENU

(CONTINUED)

Transfer Status

Do not disturb options.

PRESS
4

Check Delivery

Enter a mailbox number to check if messages were heard.

PRESS
5

Undelete Messages

Browse through undeleted messages.

PRESS
6

Tutorial

Activate first time user tutorial to record name, greeting, and to change password.

PRESS
7

Temporary Greeting

PRESS
8

Temporary Greeting

Record Temporary Greeting
Listen to Temporary Greeting
Activate Temporary Greeting
Activate Normal Greeting
Deactivate Greeting

1
2
3
4
5